



BOARD OF TRUSTEES

Regular Meeting

May 25, 2016

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT: Restricted to three minutes regarding issues on this agenda
5. REPORTS/BOARD COMMENTS
6. APPROVAL OF AGENDA
7. CONSENT AGENDA
 - A. Communications
 - Planning Commission Minutes
 - EDA Minutes
 - B. Minutes – May 11, 2016 - regular meeting
 - C. Bills
 - D. Payroll
 - E. Fire Reports
 - F. 2.5 Financial Conditions and Activities
 - G. 2.510 Cash Flow Ratio
8. BOARD AGENDA
 - A. Foreclosed Property (parcel #14-072-019-00)
 - B. Ordinance for Signs and Soliciting Discussion
 - C. Interim / Building Official Discussion
 - D. Sidewalk waivers temporarily given by the Planning Commission Discussion
9. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
10. FINAL BOARD MEMBER COMMENT
11. ADJOURNMENT

CHARTER TOWNSHIP OF UNION
Planning Commission
Special Meeting

A special meeting of the Charter Township of Union Planning Commission was held on May 9, 2016 at the Township Hall.

Meeting was called to order at 7:06 p.m.

Roll Call

Present: LaBelle, Mielke, McGuirk, Squattrito, Strachan, Woerle, and Zerbe

Absent: Fuller and Robinette

Others Present

Peter Gallinat, Township Planner & Jennifer Loveberry

Approval of Minutes

Mielke moved Woerle supported the approval of the April 19, 2016 meeting minutes with corrections.

Vote: Ayes: 7 Nays: 0. Motion carried.

Correspondence / Reports

Approval of Agenda

Woerle moved McGuirk supported approval of the agenda as presented. **Vote: Ayes: 7 Nays 0. Motion carried.**

Public Comment – open 7:13 p.m.

No comments

New Business –

A. Final Platt Review Approval Rosewood North Condo Amendment #3

Tim Beebe, CMS & D, representing Rosewood North Condo presented Final Platt Review Approval Rosewood North Condo Amendment #3.

Discussion was held by the Planning Commissioners.

LaBelle moved Woerle supported to recommend approval of the Final Platt Review for Rosewood North Condo Amendment #3 to the Board of Trustees with the following conditions of approval/review from all county and local units including Storm water Management from the County Engineer, County Road Commission, Mt. Pleasant Fire Department, ICTC, Wellhead protection with the Township Utilities. Additional conditions: sidewalks waived until the Township shows a need for sidewalks for this project and also if requested by the Township, sidewalks would only be applicable to phase 3 (Rosewood Dr. and Crosslanes). **Vote: Ayes: 7 Nays 0. Motion carried.**

Old Business

Other Business

Extended Public Comment – open 7:33 p.m.
No comments

Adjournment – Chairman Squatrito adjourned the meeting at 7:33 p.m.

APPROVED BY:



Alex Fuller - Secretary

(Recorded by Jennifer Loveberry)

Erik Robrette

**Charter Township of Union
Economic Development Authority Board (EDA)
Special Board Meeting
Thursday, May 5, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 12:30 pm.

ROLL CALL

Present: Kequom, Perry, Alwood, Zalud, Johnson, Bacon

Excused: Elmore

Absent: Hunter, Chowdhary, Figg, Smith

Others Present: Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Alwood SUPPORTED by Johnson to approve the agenda as presented.

MOTION CARRIED 6-0.

APPROVAL OF MINUTES

MOTION by Perry SUPPORTED by Zalud to approve minutes from the March 15, 2016 meeting as presented.

MOTION CARRIED 6-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

The Board reviewed payables from the April meeting, which was cancelled due to lack of a quorum, and May which Supervisor Alwood presented at the meeting.

MOTION by Perry SUPPORTED by Alwood to approve Accounts Payable from February/March/April as presented.

MOTION CARRIED 6-0.

The Board reviewed the financial statements submitted by the Finance Director for the April Meeting, which included 2015 year end and period ending March 31, 2016. Mr. Alwood informed the Board there wasn't updated financial statements for this meeting, that they would be available for the regularly scheduled May meeting.

The financial statements were received and filed by Chairman Kequom.

NEW BUSINESS

PROJECT LIST REVIEW

The Board discussed the status of approved projects, and the process for updating the list.

ACTION ITEMS: The Board requested the staff update the existing list with completion status for individual projects, and research statutory regulations for reviewing and updating the EDA Project list.

EXISTING BUSINESS

Banner Replacement Quote

MOTION by Alwood SUPPORTED by Zalud to approve the bid for (12) replacement welcome banners from Britten Studios in the amount of \$829.00. MOTION CARRIED 6-0.

Price Mini Storage

MOTION by Perry SUPPORTED by Bacon to approve the annual contract with Price Mini Storage in the amount of \$550.00. MOTION CARRIED 6-0.

2016 Proposal for Services: Pleasant Thyme Herb Farm

Discussion was held on the proposal presented detailing the scope of work. All future invoices will be billed according to the rates provided. No action needed/taken.

Board discussion included:

- Request from Chairman Kequom for a punch list, as-builts for the Enterprise Park Project
- Request from Treasurer Zalud for a copy of the 2016 EDA Annual Budget, and asked that the Board look to review and prioritize the project list at the next meeting

Chairman Kequom adjourned the meeting at 1:00.

APPROVED BY

(Recorded by Angela Schofield)

Secretary, Mr. Chowdhary

CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on May 11, 2016 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Supervisor Alwood, Clerk Henry, Treasurer Rice, Trustee Hauck, Lannen (Late), Mielke and Mikus were present.

Others Present

Bill Newkirk, Kim Smith, Peter Gallinat, Sherrie Teall, Pat DePriest, and Jennifer Loveberry

Public Comment – open 7:02 p.m.

No Comments

Reports/Board Comments

Newkirk – Reported that several local businesses in Mt. Pleasant would be on board if the Township used purchase orders, BS&A would be able to schedule training mid July.

Approval of Agenda

Mikus stated that his request to add: Signs and Soliciting Ordinance Discussion had not been added to tonight's Agenda; add item to May 25, 2016 meeting.

Hauck moved Rice supported to approve the agenda as presented. Vote: Ayes: 6 Nays: 0. Motion carried.

Consent Agenda

- A. Communications
- B. Minutes – April 27, 2016-Regular Meeting
- C. Minutes – April 30, 2016-Special Meeting
- D. Bills
- E. Payroll
- F. Fire Reports
- G. Township Participation Contracts
 - Broadway Rd.-Isabella Rd. to the West side of U.S. 127
 - Bluegrass Rd.-Whiteville to Meridian
 - River Rd.-Lincoln to Crawford

Mikus moved Mielke supported to approve the consent agenda as presented. Vote: Ayes: 6 Nays: 0. Motion carried.

BOARD AGENDA

- A. **2016 Service Truck Purchase – Waste Water Treatment Plant (WWTP)**
Kim Smith presented. Mikus moved Rice supported to approve trading in 2001 Chevy for \$4,000.00 and purchasing the 2016 Half Ton Utility Service Truck from Midland Ford in the amount of \$21,984.20. **Vote: Ayes: 6 Nays: 0. Motion carried.**

B. Clarifier #3 Sandblasting and Painting – Waste Water Treatment Plant (WWTP)

Kim Smith presented. Mikus moved Mielke supported to approve the bid for sandblasting and painting Clarifier #3 at the Waste Water Treatment Plant from Lake Painting Inc. in the amount of \$10,017.00. **Vote: Ayes: 6 Nays: 0. Motion carried.**

C. Final Platt Review Approval Rosewood North Condo Amendment #3

Hauck moved Henry supported to approve the Final Plat Review at Rosewood Condominiums, Amendment #3. **Vote: Ayes: 6 Nays: 0. Motion carried.**

D. Recycling Station Update

B. Newkirk presented. Discussion was held.

E. Building Department Discussion

Lannen present 7:42 p.m.

Hauck moved Mikus supported to approve the short term agreement/contract between Union Township and Isabella County, where Isabella County Community Development Department would provide Inspection Services, on an interim basis, providing the following: Consultation and advice to Union Twp. Inspector on Residential Inspections at a rate of \$75 per hour or any part thereof and commercial Building Inspections at a rate of \$75 per inspection. **Vote: Ayes: 6 Nays: 1. Motion carried.**

EXTENDED PUBLIC COMMENT - Open 7:58 p.m.

Jim Horton of the 4th District County Commission updated the board on the county government.

FINAL BOARD MEMBER COMMENTS

Henry – Commented that she likes to review contracts, that is why she voted against Contract with the County.

Mielke –Nine entities planning to meet and discuss Crawford Rd. Safety issues.

Alwood – Road updates - check Isabella County Road Commission website (isabellaroads.com) and/or Township website (uniontownshipmi.com) for updates.

ADJOURNMENT

Hauck moved Rice supported to adjourn the meeting at 8:08 p.m. **Ayes: 7 Nays: 0. Motion carried.**

APPROVED BY:

Margie Henry, Clerk

Russ Alwood, Supervisor

(Recorded by Jennifer Loveberry)

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 101 POOLED CHECKING					
05/19/2016	101	18390	01358	21ST CENTURY MEDIA-MICHIGAN	565.87
05/19/2016	101	18391	00021	ALWOOD LANDSCAPING NURSERY, INC	161.96
05/19/2016	101	18392	00022	RUSSELL ALWOOD	46.72
05/19/2016	101	18393	00043	ARROW UNIFORM	188.09
05/19/2016	101	18394	00084	B S & A SOFTWARE	3,870.00
05/19/2016	101	18395	01240	BRAUN KENDRICK FINKBEINER PLC	2,310.00
05/19/2016	101	18396	00095	C & C ENTERPRISES, INC.	2,191.75
05/19/2016	101	18397	00791	JANE CHAFFEE	148.12
05/19/2016	101	18398	00129	CMS INTERNET, LLC	1,386.61
05/19/2016	101	18399	00155	COYNE OIL CORPORATION	774.56
05/19/2016	101	18400	01186	COYNE PROPANE LLC	427.91
05/19/2016	101	18401	01171	DBI BUSINESS INTERIORS	146.67
05/19/2016	101	18402	01363	DEBBIE HILTS	750.00
05/19/2016	101	18403	00176	PATRICIA DEPRIEST	54.00
05/19/2016	101	18404	00188	DOUG'S SMALL ENGINE	295.96
05/19/2016	101	18405	01485	JOSHUA EGGLESTON	868.09
05/19/2016	101	18406	00201	ELHORN ENGINEERING COMPANY	2,802.25
05/19/2016	101	18407	00209	ETNA SUPPLY COMPANY	3,660.00
05/19/2016	101	18408	00231	FOUR SEASON'S EXTERMINATING	40.00
05/19/2016	101	18409	00248	GILBOE'S LOCK & SAFE SERVICE	161.50
05/19/2016	101	18410	00249	GILL-ROY'S HARDWARE	15.99
05/19/2016	101	18411	00324	ISABELLA CORPORATION	7,150.00
05/19/2016	101	18412	00337	ISABELLA COUNTY TREASURER	650.40
05/19/2016	101	18413	00356	KENNEDY INDUSTRIES, INC.	4,413.00
05/19/2016	101	18414	00360	KIMBALL MIDWEST	188.86
05/19/2016	101	18415	00362	KRAPOHL FORD & LINCOLN	35.95
05/19/2016	101	18416	00385	MAEDER BROS., INC.	302.40
05/19/2016	101	18417	01464	MAX AND EMILY'S EATERY	283.50
05/19/2016	101	18418	00402	MEDLER ELECTRIC CO	58.97
05/19/2016	101	18419	00733	MICHIGAN ASSN. OF PLANNING	89.00
05/19/2016	101	18420	00415	MICHIGAN CAT	1,290.27
05/19/2016	101	18421	00422	MICHIGAN PIPE & VALVE	128.36
05/19/2016	101	18422	00907	MID MICHIGAN CABLE CONSORTIUM	13,384.73
05/19/2016	101	18423	00494	NORTH CENTRAL LABORATORIES	917.19
05/19/2016	101	18424	00506	MEEKHOF TIRE SALES & SERVICE INC	106.00
05/19/2016	101	18425	00525	PICKARD STREET CAR WASH	87.00
05/19/2016	101	18426	01137	MARK ROCKAFELLOW	127.44
05/19/2016	101	18427	01254	LARRY M SOMMER	192.31
05/19/2016	101	18428	00613	STATE INDUSTRIAL PRODUCTS	698.71
05/19/2016	101	18429	01364	SHERRIE TEALL	84.24
05/19/2016	101	18430	01013	USA BLUE BOOK	584.88
05/19/2016	101	18431	00723	WINN TELECOM	198.10
05/19/2016	101	18432	00732	YEO & YEO, PC	13,300.00

101 TOTALS:

Total of 43 Checks:	65,137.36
Less 0 Void Checks:	0.00
Total of 43 Disbursements:	65,137.36

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
05/19/2016	101	18390	01358	21ST CENTURY MEDIA-MICHIGAN	ADVERTISING	565.87
05/19/2016	101	18391	00021	ALWOOD LANDSCAPING NURSERY, INC	2 CEDAR ARBORVITES 2 ROSES	161.96
05/19/2016	101	18392	00022	RUSSELL ALWOOD	EMCOG MEETING	46.72
05/19/2016	101	18393	00043	ARROW UNIFORM	UNIFORMS	71.95
					UNIFORMS	44.19
					UNIFORMS	71.95
						<u>188.09</u>
05/19/2016	101	18394	00084	B S & A SOFTWARE	PZE SOFTWARE IMPLEMENTATION AND TRAINING	3,020.00
					CREATION OF LAND MAPS	850.00
						<u>3,870.00</u>
05/19/2016	101	18395	01240	BRAUN KENDRICK FINKBEINER PLC	SERVICES RENDERED THROUGH 4/30/2016	2,310.00
05/19/2016	101	18396	00095	C & C ENTERPRISES, INC.	UNIFORMS	1,719.50
					PARKS SUPPLIES	122.00
					SUPPLIES	124.75
					SUPPLIES	114.50
					TOWNSHIP HALL SUPPLIES	111.00
						<u>2,191.75</u>
05/19/2016	101	18397	00791	JANE CHAFFEE	FLEX MEDICAL REIMBURSEMENT	148.12
05/19/2016	101	18398	00129	CMS INTERNET, LLC	ISABELLA WELL SITE	95.00
					ISABELLA WELL SITE	197.49
					REMOTE SESSION WITH SHERRIE ON HER PC	47.50
					WORKED WITH PAT DEPRIEST ASSESSING	95.00
					XEROX NOT PRINTING B&W	95.00
					SERVER AND PHONE SERVICE 6/1/16 - 6/30/1	776.67
					SERVER AND PHONE SERVICE 6-1-16 - 6-30-1	79.95
						<u>1,386.61</u>
05/19/2016	101	18399	00155	COYNE OIL CORPORATION	GAS/FUEL	774.56
05/19/2016	101	18400	01186	COYNE PROPANE LLC	5228 S. ISABELLA	427.91
05/19/2016	101	18401	01171	DBI BUSINESS INTERIORS	SUPPLIES	89.70
					SUPPLIES	46.98
					SUPPLIES	9.99
						<u>146.67</u>
05/19/2016	101	18402	01363	DEBBIE HILTS	CPR TRAINING	750.00
05/19/2016	101	18403	00176	PATRICIA DEPRIEST	MILEAGE TO DELTA TWP MMA APR & MAY MEETI	54.00
05/19/2016	101	18404	00188	DOUG'S SMALL ENGINE	WEED WHIP PARKS	295.96
05/19/2016	101	18405	01485	JOSHUA EGGLESTON	TRAVEL/MEALS MANAGER POSITION INTERVIEWE	868.09
05/19/2016	101	18406	00201	ELHORN ENGINEERING COMPANY	CHLORINE	2,802.25
05/19/2016	101	18407	00209	ETNA SUPPLY COMPANY	METER REPLACEMENT	2,080.00
					2 IN METER	1,580.00
						<u>3,660.00</u>
05/19/2016	101	18408	00231	FOUR SEASON'S EXTERMINATING	INTERIOR & EXTERIOR INSPECTION AND TREA	40.00
05/19/2016	101	18409	00248	GILBOE'S LOCK & SAFE SERVICE	REKEY & 3 KEYS	83.50
					OPEN ZONING OFFICE DOOR	78.00

05/19/2016 03:22 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 05/12/2016 - 05/25/2016

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						161.50
05/19/2016	101	18410	00249	GILL-ROY'S HARDWARE	PARKS	15.99
05/19/2016	101	18411	00324	ISABELLA CORPORATION	SAND - WATER REPAIRS WATER TAP/MID MICH HEALTH PARK	400.00 6,750.00
						7,150.00
05/19/2016	101	18412	00337	ISABELLA COUNTY TREASURER	MICHIGAN TAX TRIBUNALS	650.40
05/19/2016	101	18413	00356	KENNEDY INDUSTRIES, INC.	LIFTSTATION #11 PUMP REPAIR	4,413.00
05/19/2016	101	18414	00360	KIMBALL MIDWEST	SUPPLIES SUPPLIES	148.91 39.95
						188.86
05/19/2016	101	18415	00362	KRAPOHL FORD & LINCOLN	FORD ESCAPE OIL CHANGE	35.95
05/19/2016	101	18416	00385	MAEDER BROS., INC.	PLANKS FOR STEEL PALLET RACK FOR VALVE S	302.40
05/19/2016	101	18417	01464	MAX AND EMILY'S EATERY	MANAGER POSITION INTERVIEW LUNCH	283.50
05/19/2016	101	18418	00402	MEDLER ELECTRIC CO	REWIRE HAND HELD CONTROL FOR SEWER VACTO	58.97
05/19/2016	101	18419	00733	MICHIGAN ASSN. OF PLANNING	PZE REGIONAL WORKSHOP DUANE STRACHAN	89.00
05/19/2016	101	18420	00415	MICHIGAN CAT	BACKHOE REPAIR	1,290.27
05/19/2016	101	18421	00422	MICHIGAN PIPE & VALVE	SUPPLIES FOR HOOKUPS	128.36
05/19/2016	101	18422	00907	MID MICHIGAN CABLE CONSORTIUM	1ST Q 2016 CABLE FRANCHISE FEES	13,384.73
05/19/2016	101	18423	00494	NORTH CENTRAL LABORATORIES	SUPPLIES	917.19
05/19/2016	101	18424	00506	MEEKHOF TIRE SALES & SERVICE INC	INSTALL NEW WHEELS ON KABOTA MOWER	106.00
05/19/2016	101	18425	00525	PICKARD STREET CAR WASH	VEHICLE CLEANING	87.00
05/19/2016	101	18426	01137	MARK ROCKAFELLOW	MILEAGE	127.44
05/19/2016	101	18427	01254	LARRY M SOMMER	FLEX DEP CARE REIMBURSEMENT 5-19-16 PAYR	192.31
05/19/2016	101	18428	00613	STATE INDUSTRIAL PRODUCTS	GREASE CONTROL OF LIFTSTATIONS	698.71
05/19/2016	101	18429	01364	SHERRIE TEALL	MILEAGE	84.24
05/19/2016	101	18430	01013	USA BLUE BOOK	SUPPLIES	584.88
05/19/2016	101	18431	00723	WINN TELECOM	PHONE SERVICE MAY 15 - JUN 14	198.10
05/19/2016	101	18432	00732	YEO & YEO, PC	PROFESSIONAL SERVICES RENDERED THROUGH 4	13,300.00

101 TOTALS:

Total of 43 Checks: 65,137.36
Less 0 Void Checks: 0.00
Total of 43 Disbursements: 65,137.36

Charter Township of Union Payroll

CHECK DATE: May 19, 2016
PPE: May 14, 2016

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	60,486.75
Employer Share Med		871.18
Employer Share SS		3,724.97
SUI		302.56
Pension-Employer Portion		3,995.76
Workers' Comp		654.06
Life/LTD		-
Dental		-
Health Care		-
Cobra/Flex Administration		105.20
Total Transfer to Payroll checking	\$	<u>70,140.48</u>

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	34,460.28
Building Fund		-
EDDA		-
WDDA		-
Sewer Fund		17,378.94
Water Fund		18,301.26
Workers Comp		-
Health Care		-
Total To Transfer from Pooled Savings	\$	<u>70,140.48</u>

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - May 2, 2016 through May 8, 2016

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other	1	2	
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			1
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
	Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire		
231		Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew	1	2	
	321	EMS Call excluding Veh. Accident	1	2	
	322	Motor Vehicle Acc. W/ Injuries	2	16	2
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			1
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			1
	412	Gas Leak			1
	413	Oil of Combustible Liquid Spill			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	463	Vehicle Accident, general cleanup			
480	Attempted burning, illegal action, other				

	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress		2	
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			1
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional		2	2
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm, Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	6	24	9

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

Non - Emergency

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period - May 9, 2016 through May 15, 2016**

Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire			
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire		3	
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
	Overpressure Rupture, (No Fire)	251	Excessive heat, scorch burns with no fire		
231		Chemical reaction rupture of process vessel			
Rescue & EMS Incident	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew			
	321	EMS Call excluding Veh. Accident	2	10	1
	322	Motor Vehicle Acc. W/ Injuries	1	2	1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak			1
	413	Oil of Combustible Liquid Spill			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			
	443	Breakdown of Light Ballast			
	444	Power Line Down			1
	445	Arcing, shorted electrical equipment		2	
	462	Aircraft Standby			1
463	Vehicle Accident, general cleanup				

	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route		3	
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other			
	741	Sprinkler activation, no fire			1
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional			
	746	Carbon Monoxide Activation, NO CO			
Severe Weather	813	Wind Storm,Tornado/Hurricane Assessment			
Special Incident Type	911	Citizen Complaint			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	6	20	6

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Policy: 2.5 Financial Conditions and Activities
Type: Internal
Occurrence: Quarterly
Date: April 2016

Policy Wording

With respect to the actual, ongoing financial condition and activities, the Township Management Team shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in End policies.

Manager Interpretation

Township Manager interprets this policy to indicate that there will be no expenditures made or incurred that will exceed the expenditures budgeted for that current year at the activity level unless it is an emergency purchase as outlined in 2.5.6. The manager shall also not make a single purchase or commitment (unless it falls under 2.5.6) of greater than \$10,000 or inform the board of purchases over \$5,000 unless the purchase is for materials or services needed for normal operations of township facilities.

Furthermore all tax payments to other governmental entities will be paid according to state statute, payroll will be paid bi-weekly, and accounts payable invoices will be processed and ready for board approval as soon as they are received, verified, and coded for payment.

Justification for reasonability

The interpretations are reasonable in that when the budget is approved by the Board of Trustees, it is left to the management team to operate within the guidelines established and to follow all state and federal statutes. The Township Board is to function as a policy making body and the management team is to function as implementer of that policy as indicated in the approved budget.

Data

<u>Amt.</u>	<u>Vendor</u>	<u>Approved/Informed?</u>	<u>Emergency?</u>	<u>Compliance?</u>
*	*	*	*	*

Attachments from BS&A system include General Fund Departmental revenue and Expenditure reports, major fund revenue and expenditure reports, balance sheet for all major funds.

Compliance

In compliance with policy as stated.

Policy: 2.5.10 Cash Flow Ratio
Type: Internal
Occurrence: Monthly
Date: April 2016

Policy Wording

He or she shall not fail to maintain an adequate level of cash flow.

Manager Interpretation

Manager interprets this policy to indicate that cash availability for the major funds (not including debt retirement or special revenue funds) should not fall below a certain threshold. The threshold amount used for the data and compliance sections of this policy is as follows: **General Fund** – 4 months of budgeted expenses for the current fiscal year; **Fire Fund** – 3 of the quarterly contract payments due to the City of Mt. Pleasant for fire protection services; **East and West DDA Funds** – 4 months of normal operational expenses; **Water and Sewer Funds** – 2 months of budgeted expenses for the current fiscal year;

Justification for reasonability

Cash flow for this report is defined as “liquid cash reserves held by a bank or credit union that can be accessed and utilized on an as needed basis.”

The Township Manager has determined that 4 months of cash reserves is needed for the General Fund because property taxes are collected in December, January, and February, and that accounts for 20% of the revenues for the General Fund. State Revenue Sharing (60% of GF revenues) is received semi monthly thereby giving the township an influx of cash for operations.

For the Fire Fund, 3 quarterly contract payments are required to meet the obligations of the July, October, and January payments prior to the collection of the property tax in the first quarter of each year

For the East and West DDA districts 4 months of cash reserves are needed to meet the normal operations of the East and West Districts. Project costs are not included because they are not reoccurring and will be based on the tax capture amount that will be deposited in the respective funds during the first quarter of each year.

For the Water and Sewer Funds 2 months of cash reserves are needed because 80% of the water and sewer bills are paid in the first two months of each quarter. Bills are sent in January, April, July, and October of each year.

Data used from this report is gathered from the BS&A General Ledger system – report- “Cash Summary by Account for the Charter Township of Union” and is based on the reconciled cash at the end of the previous month.

Policy 2.5.10 continued

Data

<u>Fund</u>	<u>Current cash</u>	<u>Amount required for compliance</u>	<u>Compliant?</u>
GF Total	\$ 3,011,148		
(Restricted-Const)	\$ (32,029)		
GF Unrestricted	\$ 2,979,119	\$ 536,487	Yes
Fire Fund	\$ 1,273,505		
(Fire Truck Reserve)	\$ (350,000)		
FF Unrestricted	\$ 923,505	\$ 501,975	Yes
EDDA	\$ 867,923		
Projects	\$ -0-		
EDDA Unrestricted	\$ 867,923	\$ 140,950	Yes
WDDA	\$ 646,906		
Projects	\$ -0-		
WDDA Unrestricted	\$ 646,906	\$ 98,533	Yes
Sewer Fund	\$ 2,980,009		
Savings 2004 Bond Reserve	\$ (175,871)		
Savings 2011 Bond Reserve	\$ (25,000)		
Savings 2011 Bond RPI Reserve	\$ (51,025)		
Savings 2013 Bond Reserve	\$ (40,000)		
Savings 2013 Bond RPI Reserve	\$ (7,014)		
Sewer Fund Net	\$ 2,681,099	\$ 364,057	Yes
Water Fund	\$ 2,554,243	\$ 197,998	Yes

Compliance

All funds are found to be in compliance.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	(339.53)
101-000-002.000	SAVINGS	1,747,702.98
101-000-003.001	CERTIFICATE OF DEPOSIT	1,263,784.82
101-000-004.000	PETTY CASH	400.00
101-000-040.000	ACCOUNTS RECEIVABLE	33,461.82
101-000-084.703	DUE FROM CURRENT TAX FUND	1,127.69
101-000-084.704	DUE FROM PAYROLL	58,551.00
101-000-100.000	PROPERTIES HELD FOR SALE	7,571.83
Total Assets		3,112,260.61
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	38,852.19
101-000-231.100	FLEX MEDICAL PAYABLE	(1,017.60)
101-000-231.101	FLEX DEPENDENT CARE PAYABLE	192.31
Total Liabilities		38,026.90
*** Fund Balance ***		
101-000-365.369	NONSPENDABLE FUND BALANCE	23,401.83
101-000-370.379	RESTRICTED FUND BALANCE	32,028.89
101-000-390.000	UNASSIGNED FUND BALANCE	2,483,119.32
101-000-393.000	ASSIGNED FUND BALANCE	2,060.44
Total Fund Balance		2,540,610.48
Beginning Fund Balance - 2015		2,508,581.59
Net of Revenues VS Expenditures - 2015		401,807.18
Fund Balance Adjustments - 2015		32,028.89
*2015 End FB/2016 Beg FB		2,942,417.66
Net of Revenues VS Expenditures - Current Year		131,816.05
Fund Balance Adjustments		0.00
Ending Fund Balance		3,074,233.71
Total Liabilities And Fund Balance		3,112,260.61

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH	1,071.74
206-000-002.000	SAVINGS	766,920.16
206-000-003.001	CERTIFICATE OF DEPOSIT	505,513.91
Total Assets		1,273,505.81
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
206-000-365.369	NONSPENDABLE FUND BALANCE	167,325.00
206-000-370.379	RESTRICTED FUND BALANCE	531,950.16
206-000-393.000	ASSIGNED FUND BALANCE	300,000.00
Total Fund Balance		999,275.16
Beginning Fund Balance - 2015		999,275.16
Net of Revenues VS Expenditures - 2015		42,811.65
*2015 End FB/2016 Beg FB		1,042,086.81
Net of Revenues VS Expenditures - Current Year		231,419.00
Ending Fund Balance		1,273,505.81
Total Liabilities And Fund Balance		1,273,505.81

* Year Not Closed

Fund 248 EDDA OPERATING

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	488.66
248-000-002.000	SAVINGS	867,434.74
Total Assets		867,923.40
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	699.28
Total Liabilities		699.28
*** Fund Balance ***		
248-000-370.379	RESTRICTED FUND BALANCE	1,786,320.66
Total Fund Balance		1,786,320.66
Beginning Fund Balance - 2015		1,786,320.66
Net of Revenues VS Expenditures - 2015		(903,576.73)
*2015 End FB/2016 Beg FB		882,743.93
Net of Revenues VS Expenditures - Current Year		(15,519.81)
Ending Fund Balance		867,224.12
Total Liabilities And Fund Balance		867,923.40

* Year Not Closed

Fund 250 WDDA OPERATING

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	1,838.39
250-000-002.000	SAVINGS	645,014.09
250-000-002.001	SHARES	53.70
Total Assets		646,906.18
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
250-000-370.379	RESTRICTED FUND BALANCE	405,252.39
Total Fund Balance		405,252.39
Beginning Fund Balance - 2015		405,252.39
Net of Revenues VS Expenditures - 2015		241,121.07
*2015 End FB/2016 Beg FB		646,373.46
Net of Revenues VS Expenditures - Current Year		532.72
Ending Fund Balance		646,906.18
Total Liabilities And Fund Balance		646,906.18

* Year Not Closed

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH	52,202.32
590-000-002.000	SAVINGS-WWTP	1,364,676.77
590-000-002.001	SAVINGS-RURAL DEV-CONSTRUCTION	435.11
590-000-002.004	SAVINGS-2004 SEWER BOND-RESERVE	175,871.00
590-000-002.011	SAVINGS-2011 RURAL DEV-RESERVE	25,000.00
590-000-002.012	SAVINGS-2011 RURAL DEV-RRI RESERVE	51,025.00
590-000-002.013	SAVINGS-2013 RURAL DEV-RESERVE	40,000.00
590-000-002.014	SAVINGS-2013 RURAL DEV-RRI RESERVE	7,014.00
590-000-003.001	CERTIFICATE OF DEPOSIT	1,263,784.82
590-000-033.000	UTILITY RECEIVABLE	161,488.21
590-000-033.100	UTILITY RECEIVABLE-DEBT SERVICE	135,092.05
590-000-034.000	UTILITY RECEIVABLE-DELINQ SWR	2,360.17
590-000-045.003	SPEC ASSESS RECEIVABLE-AIRPORT	30,623.84
590-000-045.004	SPEC ASSESS RECEIVABLE-ISAB/BLUEGRASS	57,066.70
590-000-127.002	2004 DISCOUNT ON BONDS	5,144.13
590-000-127.003	2009 DISCOUNT ON BONDS	6,608.00
590-000-129.003	2009 DEFERRED LOSS ON REFUNDING	232,478.48
590-000-130.000	LAND	258,680.00
590-000-132.000	LAND IMPROVEMENTS	9,927.00
590-000-133.000	ACCUM DEPR - LAND IMPROVEMENTS	(9,648.70)
590-000-136.000	BUILDING & IMPROVEMENTS	161,962.32
590-000-137.000	ACCUM DEPR - BUILDING & IMPROVEMENTS	(69,893.07)
590-000-138.000	EQUIPMENT	892,958.62
590-000-139.000	ACCUM DEPR - EQUIPMENT	(506,791.20)
590-000-148.000	VEHICLES	169,930.20
590-000-149.000	ACCUM DEPR - VEHICLES	(86,778.64)
590-000-154.000	INFRASTRUCTURE - SEWER SYSTEM	13,480,115.47
590-000-154.001	WASTE WATER TREATMENT PLANT	12,567,029.46
590-000-155.000	ACCUM DEPR - SEWER SYSTEM/WWTP	(9,169,556.47)
Total Assets		21,308,805.59
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	33,203.21
590-000-253.000	ACCRUED BOND INTEREST PAYABLE	29,870.67
590-000-300.001	BONDS PAYABLE-2004 SEWER BOND	620,000.00
590-000-300.002	BONDS PAYABLE-2009 WWTP BOND	2,230,000.00
590-000-300.003	BONDS PAYABLE-RURAL DEV I (92-04)	1,042,000.00
590-000-300.004	BONDS PAYABLE-RURAL DEV II (92-05)	4,568,650.71
590-000-343.000	ACCRUED VAC LEAVE PAYABLE-LT	21,673.13
Total Liabilities		8,545,397.72
*** Fund Balance ***		
590-000-345.000	NET INVESTMENT IN CAPITAL ASSETS	9,355,396.00
590-000-370.379	RESTRICTED FUND BALANCE	298,910.00
590-000-390.000	UNASSIGNED FUND BALANCE	2,585,323.32
Total Fund Balance		12,239,629.32
Beginning Fund Balance - 2015		12,239,629.32
Net of Revenues VS Expenditures - 2015		383,280.45
+2015 End FB/2016 Beg FB		12,622,909.77
Net of Revenues VS Expenditures - Current Year		140,498.10
Ending Fund Balance		12,763,407.87
Total Liabilities And Fund Balance		21,308,805.59

* Year Not Closed

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH	18,036.99
591-000-002.000	SAVINGS	1,272,421.19
591-000-003.001	CERTIFICATE OF DEPOSIT	1,263,784.82
591-000-033.000	UTILITY RECEIVABLE	170,943.87
591-000-045.007	SPEC ASSESS RECEIVABLE-POINTE ROYALE	71,919.65
591-000-127.000	2010 DISCOUNT ON BONDS	22,102.50
591-000-130.000	LAND	17,100.00
591-000-132.000	LAND IMPROVEMENTS	32,037.00
591-000-133.000	ACCUM DEPR - LAND IMPROVEMENTS	(16,905.15)
591-000-136.000	BUILDING & IMPROVEMENTS	40,965.00
591-000-137.000	ACCUM DEPR - BUILDING & IMPROVEMENTS	(24,907.00)
591-000-138.000	EQUIPMENT	531,523.56
591-000-139.000	ACCUM DEPR - EQUIPMENT	(199,244.95)
591-000-148.000	VEHICLES	180,227.27
591-000-149.000	ACCUM DEPR - VEHICLES	(97,075.72)
591-000-152.000	INFRASTRUCTURE-WATER SYSTEM	12,912,086.79
591-000-153.000	ACCUM DEPR - WATER SYSTEM	(4,103,560.00)
Total Assets		12,091,455.82
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	26,263.64
591-000-253.000	ACCRUED BOND INTEREST PAYABLE	16,150.01
591-000-300.001	BONDS PAYABLE-2010 WATER SYSTEM	1,740,000.00
591-000-343.000	ACCRUED VAC LEAVE PAYABLE-LT	16,841.49
Total Liabilities		1,799,255.14
*** Fund Balance ***		
591-000-345.000	NET INVESTMENT IN CAPITAL ASSETS	7,387,888.00
591-000-390.000	UNASSIGNED FUND BALANCE	2,655,431.10
Total Fund Balance		10,043,319.10
Beginning Fund Balance - 2015		10,043,319.10
Net of Revenues VS Expenditures - 2015		251,345.21
*2015 End FB/2016 Beg FB		10,294,664.31
Net of Revenues VS Expenditures - Current Year		(2,463.63)
Ending Fund Balance		10,292,200.68
Total Liabilities And Fund Balance		12,091,455.82

* Year Not Closed

User: SHERRIE

PERIOD ENDING 04/30/2016

DB: Union

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	PERIOD BALANCE DR (CR)	% BDGT USED
Fund 101 - GENERAL FUND				
Revenues				
101-000-402.000	CURRENT PROPERTY TAX	305,187.00	(281,778.48)	92.33
101-000-402.001	PROPERTY TAX REFUNDS-MTT	(10,000.00)	0.00	0.00
101-000-402.002	PILOT TAX	4,000.00	0.00	0.00
101-000-402.100	PRIOR YEARS PROPERTY TAXES	50.00	0.00	0.00
101-000-425.000	MOBILE HOME PARK TAX	2,250.00	0.00	0.00
101-000-445.000	INTEREST ON TAXES	50.00	0.00	0.00
101-000-446.000	3% OR 4% PENALTY ON TAX	4,000.00	(20,746.70)	518.67
101-000-447.000	ADMIN FEE-PROPERTY TAX	135,000.00	(100,026.44)	74.09
101-000-447.050	ADMIN FEE-STATE EDUC TAX(SET)	8,000.00	0.00	0.00
101-000-475.000	CABLE TV	75,000.00	(20,077.09)	26.77
101-000-476.000	BUILDING PERMITS	75,000.00	(9,006.00)	12.01
101-000-477.000	RENTAL INSPECTION FEES	80,125.00	(77,226.50)	96.38
101-000-478.000	DOG LICENSE REVENUE	15.00	(3.00)	20.00
101-000-479.000	ZONING PERMITS	40,000.00	(4,557.00)	11.39
101-000-574.000	STATE REVENUE SHARING	994,145.00	0.00	0.00
101-000-574.100	LIQUOR STATE REVENUE SHARING	10,000.00	(192.50)	1.93
101-000-574.200	METRO ANNUAL MAINT. FEE	6,250.00	0.00	0.00
101-000-626.000	COPIES	5.00	0.00	0.00
101-000-627.000	SERVICES RENDERED FOR EDDA	11,000.00	0.00	0.00
101-000-628.000	LAND DIVISIONS	500.00	(200.00)	40.00
101-000-630.000	WEED ABATEMENT SERVICES	500.00	(344.25)	68.85
101-000-655.000	FINES & FORFEITURES	1,500.00	(721.05)	48.07
101-000-665.000	INTEREST EARNED	10,000.00	(7,738.50)	77.39
101-000-667.000	RENT - JAMESON HALL	4,500.00	(1,090.00)	24.22
101-000-667.100	RENT - McDONALD PARK PAVILION	1,250.00	(680.00)	54.40
101-000-667.200	RENT - JAMESON PAVILION	750.00	(260.00)	34.67
101-000-667.300	LEASES	900.00	(900.00)	100.00
101-000-671.000	OTHER REVENUE	750.00	(95.28)	12.70
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	15,000.00	(12,028.61)	80.19
TOTAL Revenues		1,775,727.00	(537,671.40)	30.28
Expenditures				
101	TOWNSHIP BOARD	115,643.00	33,586.73	29.04
171	SUPERVISOR	28,598.00	11,154.14	39.00
172	TOWNSHIP MANAGER	34,385.00	4,112.30	11.96
191	ACCOUNTING/GEN ADMINISTRATION	131,637.00	44,419.55	33.74
215	CLERK	31,854.00	13,467.32	42.28
223	INTERNAL OR EXTERNAL AUDIT	21,000.00	13,300.00	63.33
228	INFORMATION TECHNOLOGY	45,000.00	10,506.21	23.35
247	BOARD OF REVIEW	5,949.00	3,994.90	67.15
253	TREASURER	31,521.00	8,477.62	26.90
257	ASSESSOR	201,852.00	64,363.65	31.89
262	ELECTIONS	12,620.00	5,649.23	44.76
265	TOWNSHIP HALL & GROUNDS	52,600.00	11,168.21	21.23
266	LEGAL/ATTORNEY	10,000.00	12,559.85	125.60
299	PROPERTY & LIABILITY INSURANCE	10,000.00	8,198.33	81.98
330	LIQUOR CONTROL	11,753.00	3,304.25	28.11
371	BUILDING INSPECTOR	52,109.00	15,259.80	29.28
372	ZONING INSPECTOR	45,663.00	13,221.38	28.95
373	RENTAL INSPECTIONS	171,663.00	49,745.72	28.98
401	CAPITAL IMPROVEMENTS	74,500.00	6,064.80	8.14
444	SIDEWALKS	125,000.00	0.00	0.00
445	DRAINS-PUBLIC BENEFIT	5,000.00	11,439.59	228.79
446	HIGHWAYS, STREETS, BRIDGES	620,750.00	0.00	0.00
448	STREET LIGHTING	20,000.00	6,340.51	31.70
721	PLANNING COMMISSION	28,607.00	2,256.67	7.89
722	ZONING BOARD OF APPEALS	4,788.00	114.00	2.38
751	PARKS & RECREATION	133,457.00	27,950.59	20.94
901	CAPITAL OUTLAY	100,000.00	25,200.00	25.20
966	CONTINGENCY	20,000.00	0.00	0.00
TOTAL Expenditures		2,145,949.00	405,855.35	18.91
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		1,775,727.00	537,671.40	30.28
TOTAL EXPENDITURES		2,145,949.00	405,855.35	18.91
NET OF REVENUES & EXPENDITURES		(370,222.00)	131,816.05	35.60

GL NUMBER	DESCRIPTION	2016	YTD BALANCE	AVAILABLE
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)
Fund 206 - FIRE FUND				
Fund 206 - FIRE FUND:				
	TOTAL REVENUES	695,128.00	566,069.00	129,059.00
	TOTAL EXPENDITURES	695,128.00	334,650.00	360,478.00
	NET OF REVENUES & EXPENDITURES	0.00	231,419.00	(231,419.00)
Fund 248 - EDDA OPERATING				
Fund 248 - EDDA OPERATING:				
	TOTAL REVENUES	422,849.00	595.15	422,253.85
	TOTAL EXPENDITURES	422,849.00	16,114.96	406,734.04
	NET OF REVENUES & EXPENDITURES	0.00	(15,519.81)	15,519.81
Fund 250 - WDDA OPERATING				
Fund 250 - WDDA OPERATING:				
	TOTAL REVENUES	595,598.00	532.72	595,065.28
	TOTAL EXPENDITURES	595,598.00	0.00	595,598.00
	NET OF REVENUES & EXPENDITURES	0.00	532.72	(532.72)
Fund 590 - SEWER FUND				
Fund 590 - SEWER FUND:				
	TOTAL REVENUES	3,113,961.00	628,450.90	2,485,510.10
	TOTAL EXPENDITURES	3,113,961.00	487,952.80	2,626,008.20
	NET OF REVENUES & EXPENDITURES	0.00	140,498.10	(140,498.10)
Fund 591 - WATER FUND				
Fund 591 - WATER FUND:				
	TOTAL REVENUES	1,667,945.00	351,239.04	1,316,705.96
	TOTAL EXPENDITURES	1,667,945.00	353,702.67	1,314,242.33
	NET OF REVENUES & EXPENDITURES	0.00	(2,463.63)	2,463.63
TOTAL REVENUES - ALL FUNDS		6,495,481.00	1,546,886.81	4,948,594.19
TOTAL EXPENDITURES - ALL FUNDS		6,495,481.00	1,192,420.43	5,303,060.57
NET OF REVENUES & EXPENDITURES		0.00	354,466.38	(354,466.38)

Jennifer Loveberry

From: Bill Newkirk
Sent: Friday, May 13, 2016 1:25 PM
To: Jennifer Loveberry
Subject: FW: Foreclosed Property
Attachments: Properties Held for Sale Backup.pdf

Jennifer-
Please add this to the agenda for the May 25 Board meeting.
Thanks!
Bill

From: Sherrie Teall [<mailto:steall@uniontownshipmi.com>]
Sent: Friday, May 13, 2016 11:40 AM
To: Bill Newkirk
Subject: Foreclosed Property

Bill,

There has been a property (parcel #14-072-00-019-00) in our general fund receivable for a few months now. It was deeded back to us from the County after foreclosure and 3 tax sales resulted in no offers. It sounds like the Township had some demolition costs on the property at some point in the past.

I can't keep it on the books for more than one year. I have it in a receivable account, "foreclosure property waiting for sale". I may need to just write off the amount we paid the County, approx \$7,500.

The board needs to decide what they want to do with this property. We own the property and have the deed registered as "property for public purpose only". The Township should probably make some attempt to sell it. I talked to Steve Pickens at the County about the restrictions and he says that if we do sell it, we need to send the proceeds to the County for redistribution of the back taxes that were lost by all of the entities. Pat had a suggestion that perhaps the Township may want to donate it to Habitat for Humanity but the board needs to decide what they want to do.

Can we get this on the agenda for the next board meeting so discussions can begin?

Sherrie Teall
Finance Director



2010 S. Lincoln
Mt. Pleasant, MI 48858
Phone (989)772-4600 Ext. 240
Fax (989)773-1988

CHARTER TOWNSHIP OF UNION

17915

Vendor: 00337

ISABELLA COUNTY TREASURER

Check #: 00000017915 12/01/15

Date	Invoice	Description/Detail	Amount
11/04/15	144	FORECLOSURE CHARGEBACK-VACANT LOT	7,571.83

Total: 7,571.83

Steven W. Pickens Treasurer

Kathleen Schafer Chief Deputy Treasurer

Elaine Andres Tax Reversion Administrator

Angel Kelly Deputy Treasurer

Emily Fussman Deputy Treasurer

**Isabella County
Office of the Treasurer**

200 N Main Street

Mt. Pleasant, Michigan 48858

Phone (989) 317-4091

NO. 144

**CHARGE BACK FORM
REQUEST FOR PAYMENT**

TO: UNION TWP.

DATE: November 4, 2015

PROPERTY CODE NUMBER: 14-072-00-019-00

YEAR(S) TO BE CHARGED BACK:

2009 –oper - \$9.94 fire - \$18.89 delinq water - \$274.98 water assess - \$54.00 court orderd demo - \$2,205.00 admini fee - \$4.71 interest charged - \$1,771.59	2010 – oper - \$2.67 fire - \$5.35 delinq water - \$371.70 water assess - \$52.21 admini fee - \$.93 interest charged -\$246.73	2011 –oper - \$2.72 fire - \$5.71 delinq water - \$384.12 water assess - \$52.21 weed removal - \$128.00 admini fee - \$1.29 interest charged - \$258.31
2012 – oper - \$2.79 fire - \$5.86 delinq water - \$400.00 water assess - \$52.20 admini fee - \$1.33 interest charged - \$152.52	2013 – oper - \$2.86 fire - \$6.00 delinq water - \$413.56 water assess - \$52.21 admini fee - \$1.39 interest charged - \$99.96	2014 –oper - \$2.90 fire - \$6.10 delinq water - \$423.68 water assess - \$52.20 admini fee - \$1.42 interest charged - \$43.79

TOTAL AMOUNT DUE: \$7,571.83

UNITS: UNION TWP.

REASON FOR CHARGE BACK: Foreclosed on by Isabella County for unpaid 2012 property taxes. These properties were not sold at our three tax sales. The taxes were paid to your taxing unit by the delinquent tax revolving fund at settlement in March of the following year.

SEND PAYMENT TO: Isabella County Treasurer
200 North Main Street
Mt. Pleasant, MI 48858

PREPARED BY: Elaine Andres

PHONE NUMBER: (989) 317-4091


Steven W. Pickens
Isabella County Treasurer

UNION TOWNSHIP
Dept. Approved _____ Date 11-20-15
Coding ~~101-000-100.000~~
Clerk Approval 101-000-100.000
V# 00337 CH# 17915 12-1-15

PLEASE RETURN THIS FORM WHEN **\$7,571.83**
SUBMITTING PAYMENT.

* Properties held for Sale
* Accounts Receivable

ernment's equity interest in a joint venture that should be reported as an asset in a governmental fund "should be limited to amounts appropriately reported under the current financial resources measurement focus."¹⁹

Assets acquired for sale

Governmental funds do not report property, plant, and equipment because such assets normally are used in operations, and therefore will never be available for spending (they are not *financial* assets). However, specific items of property, plant, and equipment occasionally are acquired with the intent of sale, meaning that they qualify as *financial* assets (they will convert to cash in due course). The most common examples are foreclosure properties, redevelopment properties, and donated assets held for resale rather than retained for use in operations.

Foreclosure properties. A property foreclosure is nothing more than a means to collect what is already owed to the government (*liens receivable*). Accordingly, foreclosure properties are reported as *properties held for sale* at an amount equal to the receivable that they replace (reduced by any portion of that amount estimated to be ultimately uncollectible).

Redevelopment properties. Governments usually acquire redevelopment properties to attract private-sector investment in an economically depressed area. With that goal in mind, governments often are willing to sell such properties at a price that may be far less than the government's cost to acquire and improve the property. Since assets held for sale can never be reported at an amount higher than their net realizable value, care must be taken to ensure that acquisition and improvement costs are not capitalized in excess of that amount.

Donated assets held for sale. Sometimes governments receive a gift of property, plant, or equipment that they intend to sell rather than retain for use in operations. In practice, governments have been hesitant to report donated assets held for sale in governmental funds without some external evidence of their resale value. Accordingly, it is common practice *not* to report a donated asset held for sale in a governmental fund²⁰ unless the government has actually entered into a sales contract prior to the issuance of the financial statements.

Governmental fund liabilities

Governmental funds are presumed to report a liability as soon as it is incurred, just as is the case for financial statements prepared using the economic resources measurement focus. Debt principal and interest, however, normally are recognized as liabilities in a governmental fund only when due.²¹ Likewise, certain specific accrued liabilities are recognized in governmental funds only to the extent that governments *in general* normally liquidate them with current financial resources.

2162 First Street, Mt. Pleasant, MI 48858
 1400 W Michigan St, Mount Pleasant, MI 48858

Search

A Charter Township of Union, 2010 lin
 Did you mean a different Charter Township of Union, 2010 lincoln rd., Mount Pleasant, MI?

B 2162 1st St, Mt Pleasant, MI 48858

Add Location Options

Get Directions Clear All

9 mins 3.66 mi W PICKARD ST
 8 mins without traffic

A 2010 S Lincoln Rd, Mt Pleasant, MI 48858-9036
 Crosslanes St

Head toward E Pickard Rd on Lincoln Rd
 111 ft

Turn right onto E Pickard Rd
 0.5 mi

Continue on W Pickard St
 2.8 mi

Turn right onto 2nd St
 449 ft

Turn left onto Palmer St
 495 ft

Continue on 1st St
 0.1 mi

Arrive at 1st St. Your destination is on the

Mount Pleasant, Michigan City Code

TITLE XIII: GENERAL OFFENSES

CHAPTER 131: OFFENSES AGAINST PUBLIC PEACE AND SAFETY, AND PROPERTY

CHAPTER 131: OFFENSES AGAINST PUBLIC PEACE AND SAFETY, AND PROPERTY

Section

- [131.01](#) Disorderly conduct
- [131.02](#) Disturbing the peace
- [131.03](#) Crossing police line or clear zone
- [131.04](#) Discharging firearms or other devices
- [131.05](#) Gambling devices, gambling prohibited
- [131.06](#) Abandoned refrigerators
- [131.07](#) Destroying, injuring or interfering with public property
- [131.08](#) Prohibition of spray devices
- [131.09](#) Trespassing
- [131.10](#) Larceny
- [131.11](#) Assault and battery
- [131.12](#) Malicious destruction of property under \$200
- [131.13](#) Skateboards, roller skates, and inline skates
- [131.14](#) Dangerous and offensive interactions in public places
- [131.15](#) ~~Aggressive and deceptive solicitation~~

Replaced 4/29/16
Repealed 11/29/16

§ 131.01 DISORDERLY CONDUCT.

(A) *Prohibited conduct.* It shall be unlawful for any person to:

- (1) Engage in prostitution or solicit or accost any person for the purpose of inducing the commission of prostitution.
- (2) Engage in window peeping.
- (3) While intoxicated in a public place, engage in conduct that causes a public disturbance or endangers oneself or others.
- (4) Make threatening, abusive, insulting, or sex-related comments or gestures to a specific person or persons in a manner that intimidates, offends, or otherwise provokes a reaction of fear, anger, or apprehension in such person or persons, or is intended to cause such reactions.
- (5) Attend, frequent, operate or be an occupant of any place where prostitution, gambling, the illegal sale or use of alcoholic beverages, drugs or any other illegal business or occupation is permitted or conducted.
- (6) Solicit employment of legal services or services of sureties upon criminal recognizance in or about a police station, police headquarters building, county jail, hospital, court building, or other public building.
- (7) Unnecessarily interfere with the passage of others through a public place.
- (8) Urinate or defecate on or about any public place outside of an appropriate sanitary facility.

(B) *Public place defined.* For purposes of this chapter, the term **PUBLIC PLACE** means any street, sidewalk, alley, park, parking lot, public building, or any other property, public or private, open for use by the general public.

(M.C.L.A. § 750.167) (Ord. passed - - ; Am. Ord. 577, passed 7-21-80; Am. Ord. 804, passed 8-25-97; Am. Ord. 1007, passed 12-14-15) Penalty, see § [130.99](#)

§ 131.02 DISTURBING THE PEACE.

(A) It shall be unlawful for any person to permit any noisy or riotous persons to assemble in any house owned, occupied or controlled by him/her, to the annoyance or disturbance of the neighborhood and the public peace.

(B) It shall be unlawful to wilfully interrupt or disturb any assembly of people met for the worship of God, within the place of such meeting or out of it. (M.C.L.A. § 750.169)

(C) It shall be unlawful for any person to act in a violent, turbulent, quarrelsome, or disorderly manner, which would disturb the good order, peace and dignity of the city, its inhabitants or persons.

(D) It shall be unlawful for a person, with the purpose of causing public danger, alarm, disorder or nuisance, or if his or her conduct is likely to cause public danger, alarm, disorder or nuisance, to willfully use abusive or obscene language or make an obscene gesture to any other person when such words by their very utterance inflict injury or tend to incite an immediate breach of the peace.

(Ord. 900, passed 9-13-04) [Penalty, see § 130.99](#)

§ 131.03 CROSSING POLICE LINE OR CLEAR ZONE.

(A) When any fire, accident, explosion, parade, calamity, public disturbance or other occasion causes or may cause persons to collect on the public streets, sidewalks or other areas of the city, the Director of Public Safety or his/her designee may establish a police line or zone as may be necessary for the purpose of affording a clearing for:

- (1) the protection of persons and property;
- (2) police officers, firefighters, emergency medical personnel; and other personnel performing operations in accordance with their duties;
- (3) the exclusion of the public from the vicinity of a fire, accident, explosion, calamity, other emergency or public disturbances;
- (4) the passage of a parade; or
- (5) the movement of traffic.

(B) Any person who shall knowingly cross any such line, knowingly enter into any such zone, or remain in any such zone after being requested to leave, shall be guilty of a misdemeanor. Provided, that bona fide and properly identified representatives of the press and media, residents of the zone, and such other persons as the Director of Public Safety or his/her designee may authorize to cross such lines or be within such zone, may be permitted to cross such lines or enter into such zone, and may remain in such zone so long as they will not and do not interfere with emergency personnel performing their duties.

(C) Every person present within such zone shall comply with any necessary order or instruction of any police officer. Any person who refuses to comply with the necessary order of a police officer shall be guilty of a misdemeanor.

(Ord. 633, passed 9-3-85) [Penalty, see § 130.99](#)

§ 131.04 DISCHARGING FIREARMS OR OTHER DEVICES.

(A) It shall be unlawful for any person to discharge any firearm or other instrument producing a like effect and noise within the city, except in the lawful defense of person or property, or as otherwise permitted by law.

(B) It shall be unlawful for any person to shoot a bow and arrow, crossbow, or compound bow, or to discharge any other type of device which expels a projectile capable of causing death or serious physical injury, anywhere within the city, except at regularly established archery ranges authorized by the city, or except at such times and places as have been approved by the City Commission, following a public hearing, and except as otherwise permitted by law.

(Ord. passed - - ; Am. Ord. 761, passed 7-24-95; Am. Ord. 860, passed 8-27-01; Am. Ord. 863, passed 10-22-01) [Penalty, see § 130.99](#)

§ 131.05 GAMBLING DEVICES, GAMBLING PROHIBITED.

It shall be unlawful for any person to keep or maintain any common gambling house, or gaming room, or to permit on any premises owned, occupied or controlled by him/her any apparatus or device used for gaming or gambling, or to use such apparatus or device or to assist any other person to use same for gaming or gambling purposes. It shall be unlawful for any person to have in his/her possession any policy or pool slips, tickets, checks, or any paper which is marked additionally with any kind of notation indicating any form of gambling, and the possession of such writing or device shall constitute, prima facie, evidence of intention to use same for gambling.

[Penalty, see § 130.99](#)

Statutory reference:

Gambling prohibited, see M.C.L.A. § 750.301 et seq.

§ 131.06 ABANDONED REFRIGERATORS.

It shall be unlawful for any person to leave in a place accessible to children any abandoned, unattended or discarded ice box, refrigerator or any other container of any kind or size sufficient to permit the entrapment or suffocation of a child therein, without first removing the snap-lock or other locking device from the lid or cover thereof.

(M.C.L.A. § 750.493d) [Penalty, see § 130.99](#)

§ 131.07 DESTROYING, INJURING OR INTERFERING WITH PUBLIC PROPERTY.

It shall be unlawful for any person to destroy, injure or deface, or in any manner interfere with or hinder the use of, any public building or any public property whatsoever.

[Penalty, see § 130.99](#)

§ 131.08 PROHIBITION OF SPRAY DEVICES.

(A) *Definition.* For the purpose of this section, **SPRAY DEVICE** means a device or container which contains more than 3/4 ounce of solution which ejects, releases or emits one of the following:

(1) More than 35 grams of any combination of orthochlorobenzalmalononitrile and inert ingredients; or

(2) A solution containing more than 2% oleoresin capsicum.

(B) A person who uses a spray device to eject, release or emit orthochlorobenzalmalononitrile or oleoresin capsicum at another person is guilty of a misdemeanor.

(C) A person shall not sell a spray device to a minor. A person who violates this division is guilty of a misdemeanor.

(D) Division (B) above does not prohibit either of the following:

(1) The reasonable use of a spray device by a law enforcement officer in the performance of the law enforcement officer's duty.

(2) The reasonable use of a spray device by a person in the protection of a person or property under circumstances which would justify the person's use of physical force.

(Ord. 754, passed 8-22-94) [Penalty, see § 130.99](#)

§ 131.09 TRESPASSING.

Any person who shall willfully enter upon the lands or premises of another without lawful authority, after having been forbidden so to do by the owner or occupant, or the agent or servant of either, or any person remaining upon the land or premises of another, upon being notified to depart therefrom by the owner or occupant, or the agent or servant of either, or any person who enters or remains without lawful authority on fenced or posted lands or premises of another without the consent of the owner or occupant, or the agent or servant of either, shall be guilty of a misdemeanor and shall, upon conviction, be punished as provided in § [130.99](#).

(Am. Ord. 964, passed 4-25-11) [Penalty, see § 130.99](#)

Statutory reference:

For similar state law, see M.C.L.A. § 750.552

§ 131.10 LARCENY.

(A) A person who commits larceny by stealing any of the following property of another person is guilty of a crime as provided in this section:

- (1) Money, goods, or chattels.
- (2) A bank note, bank bill, bond, promissory note, due bill, bill of exchange or other bill, draft, order or certificate.
- (3) A book of accounts for or concerning money or goods due, or to be delivered.
- (4) A deed or writing containing a conveyance of land or other valuable contact in force.
- (5) A receipt, release, or defeasance.
- (6) A writ, process, or public record.

(B) If the property stolen has a value of less than \$200, the person is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500 or three times the value of the property stolen, whichever is greater, or both imprisonment and a fine. (Ord. 828, passed 10-25-99)

§ 131.11 ASSAULT AND BATTERY.

A person who assaults or assaults and batters an individual, if no other punishment is prescribed by law, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of no more than \$500, or both.

(Ord. 829, passed 10-25-99; Am. Ord. 964, passed 4-25-11)

§ 131.12 MALICIOUS DESTRUCTION OF PROPERTY UNDER \$200.

A person who willfully and maliciously destroys or injures the personal property of another person, if the amount of the destruction or injury is less than \$200, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500 or both imprisonment and a fine.

(Ord. 837, passed 2-28-00)

§ 131.13 SKATEBOARDS, ROLLER SKATES, AND INLINE SKATES.

(A) It is unlawful for any person to ride a skateboard, roller skate or inline skate in any city owned parking lot or in the Town Center (the public property bordered by Main Street, Mosher Street and Broadway) at any time.

(B) The City Commission may, by resolution, prohibit the use of skateboards, roller skates or inline skates on public property. No person shall ride a skateboard, roller skate or inline skate upon any public property where it is prohibited by resolution of the City Commission and so posted.

(C) The prohibitions contained in this section do not apply to a police officer engaged in the lawful performance of his or her duties.

(D) Any person violating any of the provisions of this ordinance shall be responsible for a municipal civil infraction and prosecuted in accordance with the Municipal Civil Infractions Ordinance. The fine for a violation of a municipal civil infraction under this section shall not exceed \$50. Any minor who violates any provision of this ordinance shall be dealt with by the juvenile division of the probate court or as prescribed by the laws of the state.

(Ord. 889, passed 4-14-03)

§ 131.14 DANGEROUS AND OFFENSIVE INTERACTIONS IN PUBLIC PLACES.

(A) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCOST. To approach or speak to a person in such a manner as would cause a reasonable person to apprehension for his or her personal safety, of imminent bodily harm or of the commission of a criminal act upon his or her person, or upon property in his or her immediate possession.

Replaced
4/29/16
(see attached)

DISPLAY A SIGN. To hold, affix to oneself, or stand within three feet of an object conveying meaning through words or images. Wearing an item of clothing with words or images does not qualify as displaying a sign for purposes of this section.

FORCE ONESELF UPON THE COMPANY OF ANOTHER. After engaging or attempting to engage a person in conversation in a public place:

- (a) Blocking the passage of the person addressed;
- (b) Pursuing and continuing to address the person for at least ten feet as the person attempts to walk away; or
- (c) Otherwise engaging in conduct which could reasonably be construed as intended to compel or force a person to accede to a request or demand.

PUBLIC PLACE. Shall have the same meaning as provided in § 131.01.

(B) **Violations.** It shall be a violation of this section for any person to:

- (1) Accost another;
- (2) Force oneself upon the company of another;
- (3) Enter onto the paved traveled portion of the roadway to address, seek payment or donation from, or perform services for a person in a motor vehicle that is in traffic or stopped at a traffic light; or
- (4) Stand, sit, or otherwise remain within 50 feet of the intersection of two roadways while displaying a sign other than an official traffic sign authorized by a governmental unit with jurisdiction over the roadway.

(Ord. 1007, passed 12-14-15)

§ 131.15 AGGRESSIVE AND DECEPTIVE SOLICITATION.

Repealed 4/27/16

(A) **Purpose.** The purpose of this section is to deter aggressive and deceptive solicitation techniques designed to take advantage of citizens in places where they are particularly vulnerable, or through false statements designed to maximize the solicitor's profit. Specifically, it is the purpose of this section to:

- (1) Prevent solicitors from targeting individuals where the individual cannot easily leave;
- (2) Prevent solicitors from targeting individuals where engaged in obtaining or exchanging money (such as an automated teller machine);
- (3) Prevent solicitors from collecting donations based on lies; and
- (4) Protect the rights of property owners.

(B) **Definitions.** For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

MISLEADING CONDUCT. Knowingly making a false statement or visual representation or intentionally omitting information from a statement in a way that causes the statement to be misleading. **MISLEADING CONDUCT** includes, but is not limited to, the following:

- (a) Stating that a donation is needed to meet a specific need, when the person already has sufficient funds to meet that need and does not disclose that fact;
- (b) Stating that a donation is needed to meet a need that does not exist;
- (c) Stating that the person is from out of town and stranded when that is not true;
- (d) Wearing or displaying an indication of physical disability when the person does not suffer the disability indicated;
- (e) Use of any makeup or device to simulate any deformity; or
- (f) Stating that the solicitor is homeless, when he or she is not.

(2) **SOLICIT.** Means and includes, without limitation, the spoken, written or printed word or such other acts as are conducted in furtherance of the purpose of obtaining donations. Solicitation does not include the sale of goods or services.

(C) **Violations.** Except as otherwise provided in division (D), it shall be a violation of this section for any person to solicit money or other things of value:

(1) On private property if the owner, tenant or lawful occupant has asked the person not to solicit on the property or has posted a sign clearly indicating that solicitations are not welcome on the property;

(2) Within 15 feet of the entrance to or exit from any public toilet facility;

(3) Within 15 feet of an automated teller machine, provided that when an automated teller machine is located within an automated teller machine facility, such distance shall be measured from the entrance or exit of the automated teller machine facility;

(4) Within 15 feet of any pay telephone, provided that when a pay telephone is located within a telephone booth or other facility, such distance shall be measured from the entrance or exit of the telephone booth or facility;

(5) Within any public transportation vehicle, or within 15 feet of any bus stop, taxi stand or rapid transit stop;

(6) From any person who is waiting in line for entry to any building, public or private, including, but not limited to, any residence, business or athletic facility; or

(7) Within 15 feet of the entrance or exit from a building, public or private, including, but not limited to, any residence, business or athletic facility.

(D) *Exceptions.* Notwithstanding division (C), the following acts shall not be considered violations of this section:

(1) Soliciting money or other things of value on private property with the consent or invitation of the property owner; or

(2) Soliciting money or other things of value from the occupant of a residential unit, when such solicitation occurs at the front entrance of the residential unit and the occupant has not asked the person not to solicit on the property or posted a sign clearly indicating that solicitations are not welcome.

(Ord. 1007, passed 12-14-15)

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ORDINANCE NO. 1009

AN ORDINANCE TO AMEND SECTION 131.14 AND TO REPEAL SECTION 131.15 AND SUBSECTION 98.13(B) OF THE CODE OF ORDINANCES FOR THE CITY OF MOUNT PLEASANT ADDRESSING DANGEROUS, DISTRACTING AND INTIMIDATING CONDUCT IN CERTAIN PLACES.

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Amendment. Sections 131.14 of the Code of Ordinances for the City of Mount Pleasant is amended to read as follows:

§ 131.14. PROHIBITED CONDUCT IN CERTAIN PLACES.

- (A) *Purpose*. The purpose of this section is to ensure the safety and sense of safety of persons in the community by prohibiting interactions with occupants of motor vehicles operating in traffic lanes and by ensuring zones of personal safety for those engaging in certain activities.
- (B) *Definitions*. The following words, terms and phrases, when used in this section, shall have the meanings provided in this subsection:
- (1) *Accost* means to approach or speak to a person in such a manner as would cause a reasonable person to apprehension for his or her personal safety, of imminent bodily harm or of the commission of a criminal act upon his or her person, or upon property in his or her immediate possession.
 - (2) *Force oneself upon the company of another* means that, after engaging or attempting to engage another person in conversation or to induce them into an exchange of any items in a public place, a person does one or more of the following: (a) blocks the passage of the other person; (b) pursues and continues to address the other person for at least 10 feet as the other person attempts to walk away or verbally expresses a desire not to so engage; or (c) otherwise engages in conduct which could reasonably be construed as intended to compel or force the other person to accede to a request or demand.
 - (3) *Public place* shall have the same meaning as provided in Section 131.01.
- (C) *Violations*. It shall be unlawful for any person to:
- (1) Accost another.
 - (2) Force oneself upon the company of another.
 - (3) Enter or reach into a traffic lane in a public right-of-way to render any service (except emergency medical or mechanical services) or exchanging with, conveying to, or receiving from an occupant of any vehicle in a traffic lane any funds or other items.
 - (4) Except as otherwise provided in Subsection (D), to solicit money or other things of value:
 - (a) On private property if the owner, tenant or lawful occupant has asked the person not to solicit on the property or has posted a sign clearly indicating that solicitations are not welcome on the property;
 - (b) While located within 15 feet of the entrance to or exit from any public toilet facility;
 - (c) While located within 15 feet of an automated teller machine, provided that when an automated teller machine is located within an automated teller machine facility, such distance shall be measured from the entrance or exit of the automated teller machine facility;
 - (d) While located within 15 feet of any pay telephone, provided that when a pay telephone is located within a telephone booth or other facility, such distance shall be measured from the entrance or exit of the telephone booth or facility;
 - (e) While located within any public transportation vehicle, or within 15 feet of any bus stop, taxi stand or rapid transit stop;

(f) While located within 15 feet from any person who is waiting in line for entry to any building, public or private, including, but not limited to, any residence, business or athletic facility; or

(g) While located within 15 feet of the entrance or exit from a building, public or private, including, but not limited to, any residence, business or athletic facility.

(D) *Exceptions.* Subsection (C) does not apply to:

(1) Soliciting money or other things of value on private property with the consent or invitation of the property owner; or

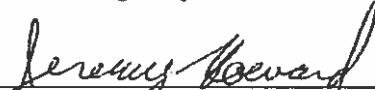
(2) Soliciting money or other things of value from the occupant of a residential unit, when such solicitation occurs at the front entrance of the residential unit and the occupant has not asked the person not to solicit on the property or posted a sign clearly indicating that solicitations are not welcome.

(3) Soliciting emergency assistance from anyone when a person is in immediate need of emergency medical care or a person is being threatened by others with bodily harm.

Section 2. Repeal. Section 131.15 and subsection 98.13(B) of the Code of Ordinances for the City of Mount Pleasant are repealed.

Section 3. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

Kathleen Ling, Mayor



Jeremy Howard, Clerk

Introduced: April 11, 2016
Adopted: April 25, 2016
Published: April 29, 2016
Effective: May 26, 2016



Interim Employment Agreement

A. This Interim Employment Agreement is made effective as of May 24, 2016, by and between Barry W. VanBuskirk and the Charter Township of Union.

B. VanBuskirk is certified as Building Official, and currently has, and will have during his tenure, a valid Michigan driver's license.

C. The Township desires to employ VanBuskirk as the Township Building Official on an interim basis.

1. Employment. The Township shall employ VanBuskirk as an Interim Building Official. VanBuskirk shall provide services to the Township, and its residents, as Building Official, Building Inspector, and Plan Reviewer, as well as such other duties as are deemed appropriate to operate the Office of Building Official.

2. Compensation. As compensation for the services provided by VanBuskirk under this agreement, The Township will pay \$35.00 per hour for a work week not to exceed 20 hours. Pay shall be paid every other Thursday commencing June 1, 2016. Pay for this position shall be subject to all local, State, and Federal withholding requirements. Reimbursement to VanBuskirk for pre-approved work related expenses shall be made upon submittal to the Finance Director of required paperwork, including appropriate proof of expenditure. No additional compensation, by way of fringe benefits, shall be a part of this compensation package.

3. Termination/Resignation. Either party, VanBuskirk or the Township, may end this contractual relationship by giving the other party 14 days notice of intent. Any pay owed VanBuskirk for hours worked and not paid prior to separation shall be paid on the first pay date after separation. All property used by VanBuskirk in the performance of his duties, belonging to the Township, must be returned to the Township upon separation from the Township.

4. Equipment and Supplies. VanBuskirk shall have the use of a Township vehicle (pick-up truck), office, telephone, cellular phone, computer, and office materials/supplies for the performance of his duties.

5. Signatories. This agreement shall be signed by William D. Newkirk, Interim Manager, on behalf of the Charter Township of Union and by Barry W. VanBuskirk in an individual capacity. This Agreement is effective as of the date first written above.

For The Charter Township of Union:

_____ Date: _____
Interim Township Manager

For Barry VanBuskirk:

_____ Date: _____



Job Posting

The Charter Township of Union is seeking a Building Official, Building Inspector, Plan Reviewer. This position operates under the direct supervision of the Township Manager and is currently responsible for 2 subordinate employees assigned to the Building Department. This position is responsible for building permits, inspection services, and the rental housing inspection program. Successful candidate must be able to work closely with contractors and building owners to ensure compliance of newly constructed, remodeled, and existing structures with applicable codes and local ordinances. They must be able to examine construction plans to determine compliance with applicable building codes and ordinances, and issue appropriate permits. This position must be able to conduct and direct field inspections, and insure the proper maintenance of all records. Successful candidate must be able to perform all of the essential job functions listed in the Union Charter Township Job Description for this position (available from the Township Manager upon request).

Salary Range: \$46,548 to \$50,912- Based on the collectively bargained union contract currently in place, plus Paid time off, Holiday pay, Blue Cross Blue Shield health care, Delta dental, Vision, Life & Long term disability insurance, a Section 125 flexible spending plan.

License: Must maintain a current Valid Michigan Drivers License.

Certification: Must be certified as a Building Code Official, Plan Reviewer, and Building Inspector in the State of Michigan.

Education: Associates Degree in Construction Management or related field.

Experience: Seven (7) years as a construction manager and/or as a building inspector or building official.

Additional Skills: Ability to read and understand blue prints and architectural plans, advanced knowledge of applicable building codes. Must be able to use basic office equipment such as telephone, computer, tablet, printer, fax machine, etc.

Additional Information can be obtained from the Building Official Job Description. This Document can be obtained by contacting the Township Manager at the address listed below.

Send letter of application and resume to:

Building Official Opening
The Charter Township of Union
C/O: Township Manager
2010 South Lincoln
Mt. Pleasant, MI 48858
Email: bnewkirk@uniontownshipmi.com

Application Deadline: July 1, 2016

NOTE: The Charter Township of Union is an equal opportunity employer.

UNION CHARTER TOWNSHIP JOB DESCRIPTION

BUILDING OFFICIAL

Supervised By: Township Manager
Supervises: Employees assigned to the Building Department

Position Summary:

Under the administrative direction of the Township Manager, is responsible for building permits, inspection services and the rental housing inspection program. Oversees and performs inspection activities and works closely with contractors and building owners to ensure compliance of newly constructed, remodeled and existing structures with the applicable codes and local ordinances. Examines construction plans to determine compliance with applicable building codes and ordinances and issues appropriate permits. Conducts and directs field inspections and insures the proper maintenance of all records.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties, which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Performs and oversees work performed within the Building Department. Manages subordinate employee(s), and plans, organizes, and directs all aspects of departmental operations including personnel, budgeting and general administration.
2. Oversees, manages and coordinates permit and inspection services. Develops and implements procedures according to Township policies and professional standards. Researches and recommends modifications or additions to building codes as appropriate, and maintains records and prepares reports.
3. Directs all building services activities. Is responsible for oversight and coordination of other inspection personnel such as County trade inspectors. Responsible for final decisions regarding code application and oversight of all records management and reporting.
4. Oversees and directs the rental housing inspection program. Develops procedures and directs inspection process and enforcement efforts.
5. Performs construction plan review and conducts on-site inspections to ensure conformance to national, state and local building codes and ordinances. Resolves

- interpretations for compliance with the adopted plumbing, mechanical, building and electrical codes.
6. Maintains regular office hours and provides information and advice to owners, contractors, developers, engineers, and architects regarding building code requirements and construction procedures. Offers assistance in making application for permits.
 7. Performs field inspections related to rough and final inspections, certificates of occupancy, rental inspections and other code conditions.
 8. Prepares activity and special reports, and oversees the proper maintenance of inspection records.
 9. Prepares and presents cases for court remediation related to stop-work orders, unsafe structures, unsafe living conditions or other code violations.
 10. Assures that all required federal, state and local reporting is accomplished in a consistent and timely manner.
 11. Participates in continuing education and maintains all required licenses and/or certifications. Assures similar instruction and compliance for other department personnel, as applicable.
 12. Assists in property maintenance code enforcement as required by workload or situation.
 13. Performs other duties as directed.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

- Associate's degree in construction management or related field and seven years experience in construction management and/or as a building inspector or building official.
- Registered as a Building Code Official, Plan Reviewer and Building Inspector in the State of Michigan.
- Michigan Vehicle Operator's License.
- Ability to read and understand blue prints and architectural plans.
- Advanced knowledge of applicable building codes.

- Ability to be consistently courteous, tactful, reliable, thorough, organized, display good judgment and communicate effectively, both orally and in writing, with the public, other staff, and Township officials.
- Ability to effectively coordinate inspection personnel engaged in related assignments.
- Ability to use basic office equipment such as telephone, calculator, photocopier, fax and computer with applicable software applications such as word processing, spreadsheet, specialized building department software, database and email/internet/world wide web as well as photographic, audio and video equipment.
- In addition to the above requirements, all Township positions require the ability to read, write, speak and understand the English language as necessary for the position; the ability to follow written and oral instructions; and the ability to courteously serve the public. Township employees are also expected to possess and maintain a record of orderly, law-abiding citizenship, sobriety, integrity and loyalty as it pertains to and reflects upon their employment with the Township.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, climb stairs, use hands and fingers, reach with hands and arms, talk and hear. The employee is frequently required to communicate by telephone, read regular and small print, use limited mobility in an office setting and view and prepare documents and reports. The employee is required to sit, stoop and crawl as necessary to observe building components and must be able to negotiate in confined spaces. The employee is required to climb ladders and uneven terrain.

While performing the duties of this job the employee regularly works both indoors and outdoors, and must be able to tolerate working in changing weather conditions. The noise level in the work environment varies from quiet to loud.

Jennifer Loveberry

From: Bryan D. Mielke [bmielke@dcgtech.com] on behalf of bmielke@uniontownshipmi.com
Sent: Friday, May 20, 2016 9:35 AM
To: Jennifer Loveberry; 'Kim Rice'; 'Margie Henry'; 'Phil Mikus'; 'Roger Hauck'; Russ Alwood; 'Tim Lannen'
Cc: Bill Newkirk
Subject: RE: 5/25/16 Board of Trustees Packet

I know I am late and I apologize for that. If possible I would like to have a brief discussion about sidewalks waivers that are granted from the Planning Commission (PC).

The PC requested feedback from our Board regarding how it decides when to temporarily waive or not waive sidewalk requirements. At our last PC meeting we reviewed all the sidewalk waivers since the Sidewalk Ordinance was passed in 2010. There are currently nine properties that were given a temporary waiver that have not yet put in sidewalks. We have four near the corner of Remus and Lincoln. I can explain the PC request further in our meeting and we do not have to take action at this meeting; however, I would like to introduce this issue and the ideas the PC is exploring so that we can receive guidance from the BOT after the BOT has had a chance to think about this issue.

In summary, I would like to add a brief introductory discussion expecting no action at this time regarding sidewalk waivers.

Bryan Mielke



Trustee
Charter Township of Union
2010 S. Lincoln Road
Mt Pleasant, MI 48858
T14N,R4W Isabella County, Michigan
Cell: (989) 817-6130

Visit us on the Web at
<http://www.uniontownshipmi.com>

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal.

This institution is an equal opportunity provider and employer.

From: Jennifer Loveberry [<mailto:jloveberry@uniontownshipmi.com>]
Sent: Thursday, May 19, 2016 3:46 PM
To: Bryan Mielke; Kim Rice; Margie Henry; Phil Mikus; Roger Hauck; Russ Alwood; Tim Lannen
Cc: Bill Newkirk
Subject: 5/25/16 Board of Trustees Packet